



Columbus Education Association

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February 1, 2024

Dear Senior Faculty Representative:

Once again, the CEA Book Drive will focus on our Pre-K students. CEA is continuing to work with the district to put a new book in the hands of our Pre-K students and families. In addition to this letter, the following documents are enclosed in this packet and will also be available for download on the CEA website.

- Presidents Letter (one per member)
- Recommended Book List
- Prize entry forms (one entry form for every three books donated)

CEA is asking each Faculty Representative to support us in this endeavor by:

1. Distributing letters to the membership
2. Talking to your administrators and asking for their support
3. Holding a brief meeting to personally ask members to participate by donating one or more new books
4. Designating a drop-off area along with boxes for the books
5. Giving staff friendly reminders about the campaign
6. Giving entry forms to members who donate at least three new books
7. Dropping off, or having a designated person drop off, donated books no later than Friday, March 8<sup>th</sup> at the CEA office.

CEA will be collecting **new** books only. Your support of CEA's campaign is greatly appreciated.

If you have any questions, contact me at (614) 253-4731 or [tmullins@ceaohio.org](mailto:tmullins@ceaohio.org). Thank you for your support of this year's campaign.

Teri Mullins  
CEA Book Drive Chairperson