



Columbus Education Association

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February 6, 2020

Dear Senior Faculty Representative:

This year CEA's Book Drive will focus directly on our third-grade students. Last year, 86.7% of our third-grade students met the state's reading standards. CEA is continuing to work with the district to put a new book in district created enrichment packets for third-grade students attending summer school. Enclosed you will find the following:

- Letters for each member
- Recommended Book List
- Guide to use Scholastics Book Club- to order and ship to office, orders will be closed March 31st
- Prize entry forms (one entry form for every three books donated)

CEA is asking each Faculty Representative to support us in this endeavor by:

1. Distributing letters to the membership
2. Talking to your administrators and asking for their support
3. Holding a brief meeting to personally ask members to participate by donating two or more new books
4. Designating a drop-off area along with boxes for the books
5. Giving staff friendly reminders about the campaign
6. Giving entry forms to members who donate at least three new books
7. Dropping off, or having a designated person drop off, donated books no later than Thursday, April 9th, at the CEA office.

CEA will be collecting **new** books only. Our focus is books that range between primer and third grade reading levels. A recommended book list is enclosed.

Your support of CEA's campaign is greatly appreciated.

If you have any questions, contact me at (614) 253-4731 or tmullins@ceaohio.org.
Thank you for your support of this year's campaign.

Teri Mullins
CEA Book Drive Chairperson

Enclosures